

Each Developmental Initiative has a sequence:

1) Design and Action-plan the initiative, 2) Implement, 3) Report on Results & Learnings

Pace of implementation:

You may move along with the implementation of the initiatives at a faster pace than provided below. For example, it's possible you'd want to be working on two initiatives in the same time period.

Diocesan program:

If the Diocesan program begins early in the year (January, February)

The Action-planning segment:

- For Initiatives 1 and 2 – due by March 20
- For Initiatives 3 and 4 – due by August 20
- For Initiatives 5 and 6 -- due by January 20

Send that segment of the report to the designated trainer/facilitator and others as assigned.

Implementation:

- For Initiatives 1 and 2 – March - July
- For Initiatives 3 and 4 – August - December
- For Initiative 5 -- January - April
- For Initiative 6 – May - October

Results and Learnings segment of the reports:

- For Initiatives 1 and 2 – due by August 1
- For Initiatives 3 and 4 – due by January 10
- For Initiative 5 -- due by May 1
- For Initiative 6 – no report due

Send the complete report with the Action-planning and the Results & Learnings to the designated trainer/facilitator and others as assigned.

If the Diocesan program begins early in the fall.

The Action-planning segment:

- For Initiatives 1 and 2 – due by November 20
- For Initiatives 3 and 4 – due by April 20
- For Initiatives 5 and 6 -- due by October 20

Send that segment of the report to the designated trainer/facilitator and others as assigned.

Implementation:

- For Initiatives 1 and 2 – November through March
- For Initiatives 3 and 4 – May through mid October
- For Initiative 5 – October through mid January
- For Initiative 6 – February through June

Results and Learnings segment of the reports:

- For Initiatives 1 and 2 – due by April 1
- For Initiatives 3 and 4 – due by October 20
- For Initiative 5 -- due by February 1
- For Initiative 6 – no report due

Send the complete report with the Action-planning and the Results & Learnings to the designated trainer/facilitator and others as assigned.

National program:

The Action-planning segment:

- For Initiatives 1 and 2 – due by August 20.
- For Initiatives 3 and 4 – due by February 20
- For Initiatives 5 and 6 – due by July 1

Send that segment of the report to the designated trainer/facilitator and others as assigned.

Implementation:

- For Initiatives 1 and 2 -- August through December

- For Initiatives 3 and 4 -- January through May
- For Initiatives 5 and 6 -- July through November

Results and Learnings segment of the reports:

- For Initiatives 1 and 2 -- due by January 15
- For Initiatives 3 and 4 -- due by May 15
- For Initiatives 5 and 6 -- due by November 30

Send the complete report with the Action-planning and the Results & Learnings to the designated trainer/facilitator and others as assigned.

Team and individual work on the Reports

If you are part of a parish team attending the program:

1) In the *Action-Planning segment* of the report

-The common work (the parts the team needs agreement on) -- Description and additions and changes to the description, theoretical base and strategic assumptions, and 3 a. What is written in these sections needs to be the same language by all team members. The team needs agreement in all these areas if it is to be effective in implementation.

-To be done by each individual - Outcome Considerations and Process Considerations and 3 b. This has to do with each person's learning process. By the time you complete the program our hope is that you'll have integrated what needs to be considered in a parish intervention. While the team needs to explore the considerations it doesn't have to have 100% agreement.

2) The *Results & Learnings segment* of the report is not a team effort. Each participant does his/her Results and Learnings section. Members of the team will see things differently and will have different learnings.

If you are in the program as an individual (even if you have a back-home team)

You complete 1) the *Action-Planning* and 2) the *Results & Learnings* segments of the report as scheduled. You may consult with a back-home team (if there is one). However, it is the participant in the program who is responsible for sending in reports on time.